29 March 2024 20:59 (9062395123) < For Queries and Doubts regarding any class, contact the institute. 1. How many cups of tea \_\_\_\_\_yesterday? A) Did you drink. b) Do you drink. c) You have drank

d) vou were drinking.

2. She shall \_\_\_\_\_ your ice cream parlowe soon because she \_\_\_\_\_ ice cream. a) be visiting, like Visit, likes c) Have been visiting, is liking d) visiting, like

3. Shakespeare <u>har written</u> tramas that are appealing to the people of all ages. 1. corote 1. n. e.

G. No, Rama is not at home . He has just

2. had been to come

## <mark>Homework</mark>

Change the following into passive voice -

- 1. The marketing team launched a successful advertising campaign last quarter.
- 2. Our company will introduce innovative products to the market next year.
- 3. The CEO presented the annual financial report during the shareholder meeting.
- 4. The research and development team discovered a breakthrough technology for renewable energy.

5. The sales department exceeded its quarterly targets by implementing new strategies.

## Exercise 1: Fill in the blanks with the correct phrasal verb:

Options- cut back on, maintain, hold off, address, schedule, send over, brainstorm, expand, withdraw, submit

- 1. Can you \_\_\_\_\_\_ the documents to me by tomorrow morning?
- 2. We need to \_\_\_\_\_ our expenses to stay within budget.

3. The manager asked the team to their ideas for the upcoming project.

- 4. It's important to \_\_\_\_\_\_ a good work-life balance for overall well-being.
  5. The company plans to \_\_\_\_\_\_ its operations in the international market next year.
- 6. Please \_\_\_\_\_\_ your questions until the end of the presentation.

7. She decided to \_\_\_\_\_\_ her resignation and stay with the company.

8. We should \_\_\_\_\_\_ the issue with the supplier before it escalates.9. He promised to \_\_\_\_\_\_ the report as soon as he finishes it.

10. Let's \_\_\_\_\_\_ a meeting to discuss the new proposal.

## Exercise 3: Correct the errors in the following sentences:

1. The meeting has been canceled due to unforeseen circumstances.

- 2. We must insure the safety of our employees at all times.
- 3. The new software will effect significant changes in our workflow.
- 4. She excepted the offer without hesitation.
- 5. The report was completed by the accountant's team last Friday.