

1) ss, o, x, z, sh, ch,
es at the end. [not s] x

E.g - go → goes
pass → passes
mix → mixes

2) future, → Simple Present tense. + [if, till, as,
↓
main verb
as soon as, when,
unless, before, until,
even if, in case,]

f.g. - We shall wait till she arrives.

I shall not go there even if [it rains.]

3) We are seeing with our eyes. - (X) No Present Continuous form allowed
 We see with our eyes. (✓) Simple Present (✓)

- Verbs of Perception (feel, hear, smell...)
- Verbs of Cognition (believe, know, think...)
- Verbs of Emotion (hope, love, hate, ...)

E.g. Are you hearing a strange noise? → (X)

Do you hear a strange noise? → (✓)

4) Adverbs - 'yesterday', 'last year', 'last month', 'ago', 'short while ago', ✓

Present Perfect
 E.g. He has completed his book yesterday. → (X)
 He completed his book yesterday - (✓)

Present Perfect
 E.g. - They have gone there a short while ago. → (X)
 They went there a short while ago - (✓)

They went there a short while ago - (x) ✓.

5) 'For' is used for period of time.
'Since' is used for point of time.

Morning, evening → since.

some time, hours, months, ~~1~~, week → for

E.g. we have been doing this project for
a week now.

She has been playing since 7 p.m.

6) He switched on the light before he opened
the doors.

[when sequence of activities take

['before' should be present in the sentence]

E.g. The train started just
before I reached the station.

↳ simple past

↳ simple past

⇒ The use of Simple Past Tense with any kind of wish and 'if only' shows unreal past and present state of things.

E.g. I wish I were a millionaire.

If only I knew him.
 ↗ S. Past

⊛ Principal clause is in Past Tense, the subordinate clause will also be in Past Tense.

E.g. My father assured me that he would buy me a bike.
 ↗ Simple Past

He failed because he did not work hard.
 ↗ S. Past ↗ Simple Past

Exceptions.

E.g. He said that the Earth revolves around

I visited the village where she will stay.
↳ s. Past

9) When is usually used when one action is completed and another action is going on.

While is used when two actions are going on at a time.

E.g. :- When he arrived, his wife was washing her clothes.

While Namita was cooking, I was washing clothes.

10) Past Perfect is used when we look back on earlier action from a certain point in the past.

→ Past Perfect

E.g. I had just poured myself a glass of milk when the phone rang. - s. Past.

E.g. She had completed her work, before
+ " " "

e.g. one had completed her work, before
I reached there.
↳ s. Past

ii) [The students will have ^{future} ^{perfect} left the
class] before the teacher comes. → s: Present

The principal will have ^{Future Perfect} started the speech
before I reach there.
↳ s. Present